

ANN ARBOR COMMUNITY HIGH SCHOOL  
**2012 – 2013**  
TIMELINE FOR ENROLLMENT PROCESS/RECEIPT

Admission into Community High is based upon the following:

1. Grade - Applicants must be eligible for the grade for which they are applying.
2. District Residency Requirements - **Applicants must meet the district's residency requirements at the time of application or provide proof of future residency.**
3. Space Available - There are 114 spaces for the incoming 9th grade class.

**January 9<sup>th</sup>, 2012** – Applications available at Community High School, all Ann Arbor Middle Schools, the Superintendent’s Office at Balas and on-line at [www.a2community.org](http://www.a2community.org)

**January 10<sup>th</sup> – February 10<sup>th</sup>, 2012** – Hand in application at Community High School Main Office. Keep signed receipt (this page). Mailing is not recommended, unless postal receipt obtained.

**MANDATORY Information Meetings:** (Parking is extremely limited at Community High School - allow extra time to park nearby)

<b>BOTH STUDENT AND PARENT MUST ATTEND A MEETING BEFORE TURNING IN AN APPLICATION</b>	<b>Tuesday, January 10<sup>th</sup> Wednesday, January 18<sup>th</sup> Sunday, January 22<sup>nd</sup> Thursday, February 2<sup>nd</sup> Thursday, February 9<sup>th</sup></b>	<b>7:00 – 8:30 PM 7:00 – 8:30 PM 2:00 – 3:30 PM 7:00 – 8:30 PM 7:00 – 8:30 PM</b>
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**February 10<sup>th</sup>, 2012 – 4:00 PM – Deadline for applications to be submitted.** Late applications will be added to the end of the waiting list in the order received. **They WILL NOT be included in the random selection.** One application per student will be accepted.

**February 13<sup>th</sup>, 2012** – A list of students to be included in the random selection will be posted on the back door of Community High School. If your student’s student number does not appear on the list, and you believe it should, please notify the Dean’s office by 4:00 pm on Monday the 13<sup>th</sup> (734-994-2025).

**February 14<sup>th</sup>, 2012 – RANDOM SELECTION.** Results of random selection and official waiting list will be posted by student number (not student name) on outside doors of Community High School at 3:00 pm and [www.a2community.org](http://www.a2community.org). On February 16<sup>th</sup>, 2012 the results will be faxed to each middle and private school. Wait list is established at this time.

**March 1<sup>st</sup>, 2012** – Connect with Community 1:45 – 4:00 pm. This is an optional school visit to Forums plus orientation intended only for those students chosen in the random selection.

**March 2<sup>nd</sup>, 2012** – Commitment Date by 4:00 pm

**One Hundred Fourteen** students, who have completed the steps above, will be admitted to the 2012-2013 9th grade class through random selection. The remaining applicants will form the waiting list.

**Students who need help with any part of the above process** should talk to their school counselors, who may then contact us for assistance!

Students accepted by random selection will receive a letter from CHS explaining the next steps.

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**RECEIPT – KEEP FOR YOUR RECORDS**

STUDENT NAME: \_\_\_\_\_

APPLICATION ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

*NON-DISCRIMINATION POLICY*

*No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any educational program or activity available in any school on the basis of race, color, sex, religion, creed, political belief, age, national origin, linguistic and language differences, sexual orientation, gender identity, gender expression, socioeconomic status, height, weight, marital or familial status, or disability.*



ANN ARBOR COMMUNITY HIGH SCHOOL  
APPLICATION FOR ADMISSION  
2012 -2013

**This part of the application asks you to think about yourself, and how you learn. Your responses will be shared with your Forum Leader, should you enroll. This has no impact upon your lottery selection.**

Different students have made the following comments about Community High:

"I'm encouraged to be responsible for my learning and my behavior."

"I can be self-directed; my success depends on my own initiative."

"Forum is a supportive environment."

"Most everyone here knows who you are."

"People help each other out."

"Attendance matters."

"Through the Community Resource program, I can take a class in just about anything I'm interested in."

"I liked it because I could also participate in activities at Huron, Pioneer, or Skyline."

"The classes are challenging."

"Students expect a lot from each other."

"Teachers and students are on a first name basis."

"You can participate in award winning programs."

**Based on the above comments and what you have learned about CHS, please respond to the following questions:**

**1. Why do you think Community would be a good place for you?**

**2. What are you going to do to be successful at Community High School?**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (please print) \_\_\_\_\_ Current School \_\_\_\_\_

## COMMUNITY HIGH SCHOOL ENROLLMENT POLICY AND PROCEDURES

1. Enrollment is by validated, double blind, random drawing selection for incoming 9<sup>th</sup> graders. Selection is not influenced by application responses. In grades 10-12, enrollment is based on available openings, determined no more than two weeks before each semester, from each grade level waiting list. CHS does not offer rolling enrollment.
2. Families moving into the district may place their 8<sup>th</sup> grade student's name in the lottery, but enrollment will not be offered to those who do not yet reside in the district.
3. In the lottery for incoming 9<sup>th</sup> graders, the first 114 numbers will be offered seats. The remaining numbers establish a waitlist for that grade. This waitlist is used to maintain enrollment levels as follows:
  - 9<sup>th</sup> grade – 114 seats
  - 10<sup>th</sup> grade – 122 seats
  - 11<sup>th</sup> grade – 122 seats
  - 12<sup>th</sup> grade – 122 seats
4. Before submitting an application, the parent/guardian AND student must attend an orientation meeting to be entered in the lottery. Both the completed application and orientation are required.
5. Enrollment priorities are in the following order:
  - a. Correct number of students in grade.
  - b. Enrollment will be offered to Foreign Exchange students residing with a full-time CHS student, pending final approval of the Dean. Foreign Exchange students are accepted above the target enrollment and may not have previously earned a high school diploma in their home country.
  - c. Children of CHS faculty members are accepted above the target enrollment for each grade level.
  - d. CHS does not offer sibling or legacy enrollment.
6. Students with special needs are enrolled following the same policies as apply to typically-abled students. Community High School is not appropriately recommended as a change of placement on a child's IEP unless that child has already been admitted through the lottery or waitlist process. Students with special needs may enroll at Community High School only if the recommendations of the IEPC can be accommodated within our program.
7. During the initial phases of enrollment, no students will be enrolled in a grade in excess of the target enrollment. If a student leaves the school but the number of students in the grade remains at or above the target enrollment, that student's space will not be filled.
8. When called to fill a spot, parents have one week to respond. At the Dean's discretion, this time could vary if consistent with others being called at that time.
9. If parents are called and turn down an opening, their child will be removed from the waitlist.
10. At the discretion of the Dean, a spot may be reserved for a student who travels overseas (semester abroad) or who transfers to another educational program or treatment center with the intent of returning to Community High School.
11. The school community places a high value on maintaining a diverse student body. Every effort will be made to attract and retain families from a variety of backgrounds by encouraging them to enter the lottery.